

Accessibility Plan



Asfordby Captain's Close Primary School

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Approved by:	Julia Hancock	Next review date:	April 2019

Document Purpose

At Asfordby Captain's Close Primary School our values reflect our commitment to a school where there are high expectations of everyone. Children are provided with high quality learning opportunities so that each child attains and achieves all that they are able to. Everyone in our school is important and included. We promote an ethos of care and trust where every member of our school community feels that they truly belong and are valued. We work hard to ensure there are no invisible children here, recognising everyone's uniqueness and success. We recognise learning in all its forms and are committed to nurturing lifelong learners. We are a safe school, committed to improving children's confidence and self-esteem. We know that safe and happy children achieve.

This Accessibility Plan is drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. Advisory Board members are accountable for ensuring the implementation, review and reporting of progress of the Accessibility Plan over a prescribed period.

The Equality Act 2010 replaced all existing equality legislation, including the Disability Discrimination Act. The effect of the law is the same as in the past, meaning that "schools cannot unlawfully discriminate against pupils because of sex, race, disability, religion or belief and sexual orientation".

According to the Equality Act 2010 a person has a disability if:

- (a) He or she has a physical or mental impairment, and
- (b) The impairment has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

The Accessibility Plan is structured to complement and support the school's Equality Objectives and will similarly be published on the school website.

Objectives

Key Objective: To reduce and eliminate barriers of access to the curriculum; and to ensure full participation in the school community for pupils and prospective pupils with a disability.

Asfordby Captain's Close Primary School is committed to providing an environment that enables full curriculum access that values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to taking positive action in the spirit of the Equality Act 2010 with regard to disability and to developing a culture of inclusion, support and awareness within the school.

The school recognises and values parent's knowledge of their child's disability and its effect on their ability to carry out everyday activities and respects the parent's and child's right to confidentiality.

Asfordby Captain's Close Primary School Accessibility Plan shows how access is to be improved for disabled pupils, staff and visitors to the school within a given timeframe and anticipating the need to make reasonable adjustments to accommodate their needs where practicable.

The Accessibility Plan contains relevant and timely actions to:

- Increase **access to the curriculum** for pupils with a physical disability and/or sensory impairments, expanding the curriculum as necessary to ensure that pupils with a disability are as equally prepared for life as the able-bodied pupils; (If a school fails to do this they are in breach of their duties under the Equalities Act 2010); this covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or schools visits – it also covers the provision of specialist or auxiliary aids and equipment, which may assist these pupils in accessing the curriculum within a reasonable timeframe;
- **Improve and maintain access to the physical environment** of the school, adding specialist facilities as necessary – this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe;
- **Improve the delivery of written information to pupils, staff, parents and visitors** with disabilities; examples might include hand-outs, timetables, textbooks and information about the school and school events; the information should be made available in various preferred formats within a reasonable timeframe.

Asfordby Captain's Close Primary School Accessibility Plan relates to the key aspects of physical environment, curriculum and written information.

Whole school training will recognise the need to continue raising awareness for staff and governors on equality issues with reference to the Equality Act 2010.

This Accessibility Plan should be read in conjunction with the following school policies, strategies and documents:

- Behaviour Management Policy
- Curriculum Policies
- Emergency Plan
- Health & Safety Policy
- School Improvement Plan
- Special Educational Needs and Disabilities Policy
- Teaching and Learning Policy

The Accessibility Plan for physical accessibility relates to the Access Audit of the School, which remains the responsibility of the Advisory Board. It may not be feasible to undertake all of the works during the life of this accessibility plan and therefore some items will roll forward into subsequent plans. An accessibility audit will be completed by the school prior to the end of each period covering this plan in order to inform the development of a new Accessibility Plan for the ongoing period.

Equality Impact Assessments will be undertaken as and when school policies are reviewed. The terms of reference for all governors' committees will include the need to consider Equality and Diversity issues as required by the Equality Act 2010.

It is a requirement that the school's accessibility plan is resourced, implemented, reviewed and revised as necessary and reported on annually. Attached is a set of action plans showing how the school will address the priorities identified in the plan.

This policy, having been presented to and agreed upon by the whole staff and Advisory Board is distributed for the information of

All teaching staff

All teaching assistants

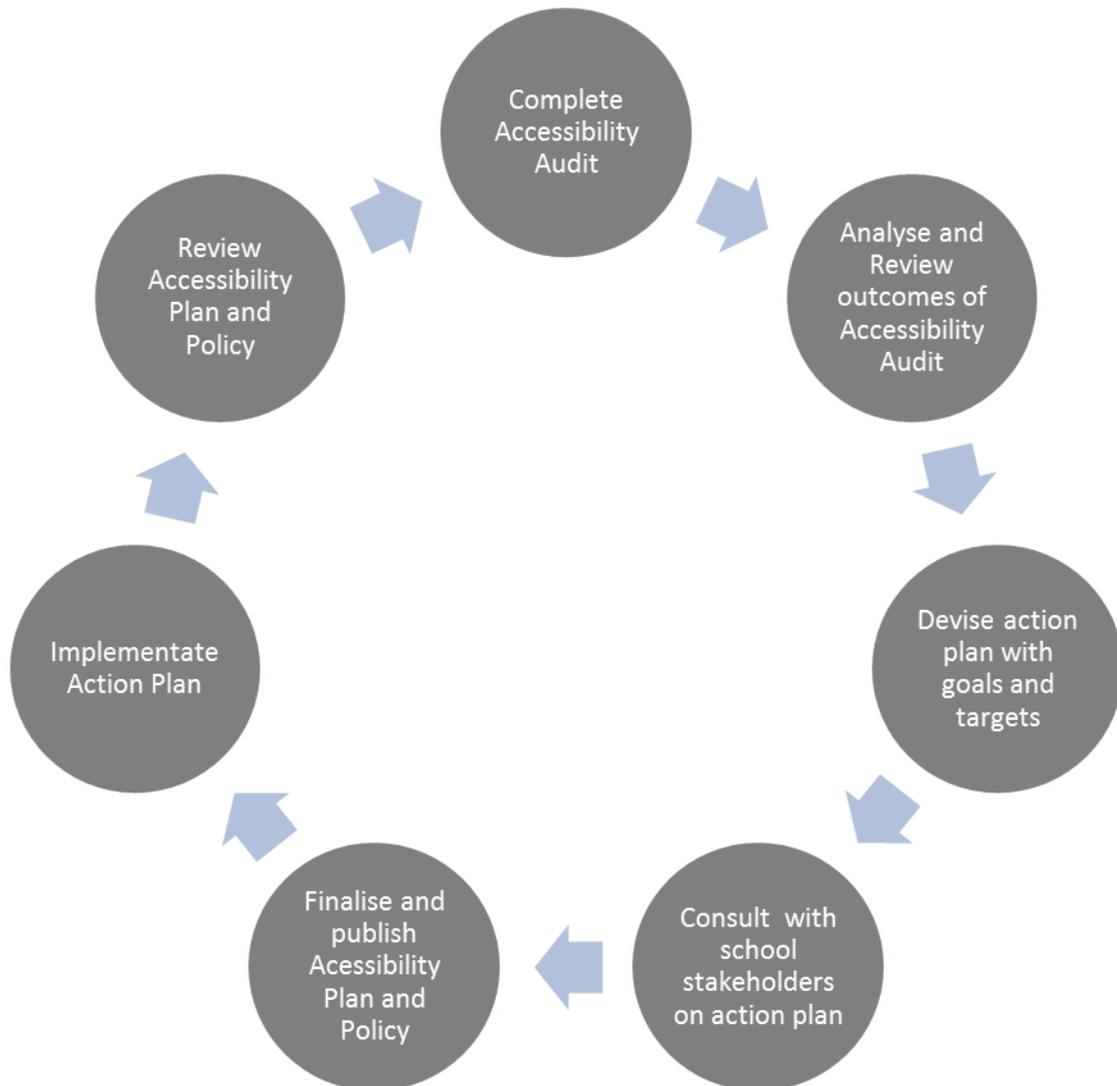
All school support staff

A copy of this policy is available for

- School governors
- External professionals
- OFSTED
- Parent
- Visiting teachers
- Other interested adults (psychological services, etc.)

Accessibility Plan – Identifying Barriers to Access

The Accessibility Plan will run on a 3 year cycle and follow the planning process outlined below. If necessary Captain's Close Primary School will carry out interim reviews within the 3 year cycle to ensure that the needs of new members of our school community are catered for.



IDENTIFYING BARRIERS TO ACCESS: A CHECKLIST

This checklist comprises of three sections. In the first, you are asked to consider whether the school environment in which you work is designed to meet the needs of all pupils and/or visitors, including those with SEN and/or disability. The second and third sections should be used to identify how your school delivers its curriculum and provides written materials in alternative formats and to provide a clearer picture of the barriers to access that exist in the school culture. This list is not exhaustive.

1= yes - completely, 2 = almost - working towards meeting the guidance, 3 = partially, 4 = not yet considered.

Physical Access	Score	Evidence / Action
Are your classrooms optimally organised for disabled pupils?	1	
Does the size and layout of the areas including all academic, sporting, play, social facilities-classrooms, the assembly hall, library, playgrounds, common rooms allow access for all pupils	1	
Can pupils that use wheel chairs or mobility aids move around the school without experiencing barriers to access such as those caused by doorways, steps and stairs, toilet facilities and showers	1	1 shared disability toilet
Are pathways of travel around the school sight and parking arrangement safe with routes logical and well signed	2	Need a designated disabled parking space
Are emergency and evacuation systems set up to inform all pupils, including pupils with SEN and disabilities, including alarms with both visual and auditory components	1	Flashing fire alarms for VI, fobs for HI and exit signs on all fire doors.
Are non-visual guides used, to assist people to use the buildings including lifts with tactile buttons	4	
Could any of the décor or signage be considered to be confusing or disorientating for disabled pupils with visual impairment, autism or epilepsy?	No	
Are areas to which pupils should have access well lit?	1	
Are steps made to reduce background noise for those pupils with sensory needs such as considering a rooms acoustics and noisy equipment?	3	
Is furniture and equipment selected, adjusted and located appropriately?	1	
Are quiet rooms/calming rooms available to children who need this facility?	2	Dual functioning rooms are available but are not adequately set up for a calming room (i.e. too much furniture in them, not enough soft seating).
Are car park spaces reserved for disabled people near the main entrance?	4	This is an action
Are there any barriers to easy movement around the site and to the main entrance?	2	Steps into classrooms and outside toilets.

Are steps needed for access to the main entrance? Y/N Do all those steps have a contrasting colour edging?	N	
If there are steps, is a ramp provided to access the main entrance?	N/A	
Is there a continuous handrail on each ramp and stair flight and landing to the main entrance?	NA	
Is it possible for a wheelchair user to get through the principal door unaided? Y/N If no, is an alternative wheelchair accessible entrance provided?	2	However, the door pulls open, but through intercom system the door lock can be released. Help could be requested to aid with the opening of the door.
Do all internal doors allow a wheelchair user to get through unaided?	2	Minimal number of internal doors which are pull/push. With help pulling open the doors, wheelchair users could get through successfully.
Do all the corridors have a clear unobstructed width of 1.2m?	Y	
Does the school have a wheelchair accessible toilet?	Y	
Does the block have accessible changing rooms/shower facilities?	4	Action
How many storeys in the block? Tick appropriate box: a = single storey throughout, b = single storey with some split level parts, c = single storey with some 2/3 storey parts, d = mainly 2 or 3 storey?	a	
If the block is on more than one level, do the internal steps/stairs have contrast colour edgings?	N/A	Steps are marked with black and yellow paint
Is there a continuous handrail on each internal stair flight and landing?	N/A	
Does the block have a lift that can be used by wheelchair users?	N/A	
Is it possible for a wheelchair user to use all the fire exits from areas to which they have access?	2	

Access to the Curriculum	Score	Evidence / Action
Do you provide disability awareness training to enable all staff to understand and recognise disability issues?	1	All staff are trained as the need arises.
Do you have arrangements for teachers and teaching assistants to have the necessary training to teach and support children and young people with disabilities if required?	1	<ul style="list-style-type: none"> • VI support • HI support • Autism Outreach • EPIC Educational Psychology Service • EPIC Speech and Language Therapy Service
Is teaching and the curriculum appropriately differentiated to meet individual needs so that children and young people make good progress?	2	SEND Learning Walk, Feb 2018
Are there a variety of activities planned for and	1	

implemented, including discussion, oral presentation, writing, drawing, problem solving, use of library, audio-visual materials, practical tasks and information technology?		
Do lessons provide opportunities for all pupils to achieve and succeed?	1	
Do staff provide alternative ways of giving access to experience or understanding for children and young people with disabilities who cannot engage in particular activities, for example some forms of exercise in physical education?	1	
Do all staff recognise, understand and allow for the additional planning and effort necessary for children and young people with disabilities to be fully included in the curriculum?	1	
Are all staff encouraged to recognise and allow for the additional time required by some pupils with disabilities to use equipment in practical work?	1	
Do you provide access to appropriate technology for those with disabilities?	1	OT support for pupil in yr5 Coloured filters for reading Left handed scissors/ pens
Are school visits, including overseas visits, made accessible to all children and young people irrespective of attainment or disability?	1	Risk assessments for SEND issues for class visits and residential.
Are there robust transition arrangements for pupils coming into and leaving the school, (including transition into Early Years and transition to secondary placements)?	1	Additional visits for pupil, transition meetings between SENDCOs and teachers of each school.
Are there high expectations of all pupil's behaviour?	1	Consistent system across the whole school Targeted support for those with SEMH needs
Are pupils equally valued?	1	
Are School policies reviewed, updated in accordance with legislation and shared with all stake holders eg. Anti bullying, SEND policies, health and safety, Behaviour etc	1	

Information Access	Score	Evidence / Action
Do you provide information in simple language, symbols, large print, on audiotape or in braille for pupils and prospective pupils who may have difficulty with standard forms of printed information?	4	
Do you ensure that all information is presented to groups in a way which is user friendly for people with disabilities eg. By reading aloud, overhead projector and describing diagrams.	1	
Do you have facilities such as ICT to produce written	3	

information in different formats?		
Do you ensure all staff are familiar with technology and practices developed to assist people with disabilities?	3	
Are the 'responsible body' aware of their duties and responsibilities under DDA?	1	

Asfordby Captain's Close Primary SCHOOL
ACCESSIBILITY PLAN 2018-2021

AREA	TARGET	STRATEGY	PERSONNEL	FUNDING	TIMESCALE	REVIEW of PROGRESS
PHYSICAL ACCESS AND ENVIRONMENT	Annual repainting of nosings on all steps.	Premises officer to paint as part of annual maintenance programme	JH/RH	Budget	Summer - annually	
	Re-organise storage and space in EYFS area	Review use of sheds	JH/RH/CL		2018-2021	
	Strengthen security through use of security cameras	Install camera cover the rear of the school	RH		2018-2021	
	Redecoration programme to ensure site is in good order.	Premises officer to diarise and implement. Investigate community project access.	JH/RH		Annual painting of 2-3 classrooms	
	Upgrade outside play areas to ensure ongoing safety and access.	Repaint equipment and general maintenance Upgrade surfacing and consider new equipment.	JH/RH	Budget/grants	Repaint annually	
	Complete renovation programme for cloakrooms to address slip hazards and upgraded drains and facilities	Refit cloakrooms.	JH/RH	Budget/grants	Continue 2018-2021	
	Replace Hall windows and fire exit to improve security and fuel economy.	New windows and doors.	JH/RH	Budget/grants	Continue 2018-2021	
INFORMATION	Ensure school documentation is available in formats accessible to all	Upon request, provide large print versions of documents/letters. Consider other media as and when necessary (e.g. audio text or alternative language)	BD/Admin staff	Section 52 Budget C191 / G080	As necessary	
	Parent Partnership engages in promoting positive approaches to solutions focused ethos.	Parent partnership support school aims and ethos.	JH		Continue 2018-2021	
PARTICIPATION	Ensure all children have equal access to all activities and the whole curriculum, including PE, Music and sport	Monitor activities in line with school and LA Inclusion Policies. Provide support for individual pupils as necessary Clubs access and peripatetic opportunities.	JH/SL	PE Budget Music budget	Continue 2018-2021	
SPECIAL PROVISION	Ensure risk assessments, planning and PEEP for High needs pupil YrR are in place	Meet with Preschool, Physio and Occupational Health professionals to discuss needs	JH/SL/CL	LA funding	Summer term 2018	

